

FAREHAM

BOROUGH COUNCIL

Report to Scrutiny Board

Date **17 May 2018**

Report of: **Director of Finance and Resources**

Subject: **REVIEW OF WORK PROGRAMME 2018/19**

SUMMARY

Items for the draft work programme of the Board for the year were agreed by the Board at its meeting on 22 March 2018 and endorsed by the Council at its meeting on 26 April 2018.

RECOMMENDATION

The Board is now invited to further review the work programme for 2018/19.

INTRODUCTION

1. At the meeting of the Board on 22 March 2018, members agreed items for the draft work programme of the Board for the current year, 2018/19. The work programme was subsequently confirmed by the Council at its meeting on 26 April 2018. The Board's work programme is set out in Appendix A to this report.

REVISIONS TO THE WORK PROGRAMME

2. Members are asked to note the following revisions to the work programme:
 - (i) A report titled 'Petition Complaint Review' was added to the work programme for this meeting;
 - (ii) The previously unallocated item Vanguard Update has been added to the work programme for the 22 November 2018 meeting;
 - (iii) The item titled 'Presentation by, and Questioning of Hampshire Fire and Rescue Service' has now been moved to the 28 June 2018 meeting; and
 - (iv) The item titled 'Presentation by, and Questioning of the Executive Member for Housing' has been moved to the 13 September 2018 meeting.

RISK ASSESSMENT

3. There are no significant risk considerations in relation to this report.

CONCLUSION

4. The Board is now invited to further review its work programme for 2018/19.

Appendices:

Appendix A – progress on Actions since last meeting

Appendix B – Scrutiny Board Work Programme 2018/19

Background Papers:

None

Reference Papers:

Scrutiny Board Minutes – 22 March 2018.

Enquiries:

For further information on this report please contact Andrew Wannell. (Ext 4620)

SCRUTINY BOARD WORK PROGRAMME - PROGRESS SINCE LAST MEETING**APPENDIX A**

Date of Meeting	Subject	Type of Item	Action by Board	Outcome	Link Officer
22 March 2018	Presentation by, and Questioning of the Executive Member for Streetscene	Presentation	<p>The Board received a presentation and asked questions of the Executive Member for Streetscene, Councillor Miss Harper, on an overview of the Streetscene portfolio and the changes that have been made to it over the past two years.</p> <p>The presentation covered the following areas:</p> <ul style="list-style-type: none">• Services within the Portfolio• Budgets and Resources• Management Structure• Transport Management• Refuse & Recycling• Grounds Maintenance• Hampshire County council Agency Agreement• Street Cleansing• Parks and Open Spaces• Countryside Management <p>The Board noted that some of the most significant changes to the portfolio were the additional services that have been brought in the Streetscene department, which includes; Countryside Services, Outdoor Recreation and the Speed Limit</p>		

			<p>Reminder signs.</p> <p>RESOLVED that the Executive Member for Streetscene be thanked for her informative presentation.</p>	Complete	Andrew Wannell
	<p>Final Review of Work Programme 2017/18 and Draft Work Programme 2018/19</p>	Programming	<p>The Board considered a report by the Director of Finance and Resources which have a final review of the Board's work programme for 2017/18 and the draft work programme for 2018/19.</p> <p>The Director of Finance and Resources addressed the Board to inform them of additional item that is to be included onto the work programme for 2018/19. He informed them that on 14 December 2017 a petition entitled "Stop the building of 1500 homes in Warsash, Locks Heath, Park Gate and Titchfield Common" was presented at the Council meeting.</p> <p>The petition contained 2,390 valid signatures, with the trigger for a debate at Council being 1500 signatures. The petitioner was advised however, that as the petition was raised in response to the consultation on the Draft Local Plan, it would be appropriate to debate this matter at the next Council meeting as there are Statutory processes which we are legally bound to adhere to and which must take precedence over the petition.</p> <p>The petitioner was also advised that the</p>		

			<p>Council is mindful of pre-determination issues where Councillors would be put in the position of publicly voicing their opinions on how they would vote of the issue of site allocations for housing prior to the Local Plan being presented to Council for determination; or prior to the Local Plan being presented to council for formal determination; or prior to any planning applications on those specific sites coming forward to the Planning Committee for approval.</p> <p>The petitioner has now submitted a formal complaint about the way the petition has been handled by the Council.</p> <p>The Petition Scheme states that “if you feel that we have not dealt with your properly, the petition organiser has the right to request that the Scrutiny Board reviews the steps that the Council has taken in response to your petition.”</p> <p>Officers will therefore bring a report on this issue to the next meeting of the Scrutiny Board, inviting a review on the handling of the petition in order that the complaint can be considered and resolved.</p> <p>This item will be added to the work programme for the next meeting of the Board in May.</p>		
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			<p>In addition to the above, the Director of Finance and Resources confirmed that the unallocated item of Vanguard Update will be added to the work programme for the November 2018 meeting.</p> <p>Members were given the opportunity to add any additional items to the work programme for 2018/19, but no further suggestions were made.</p> <p>RESOLVED that the Board:</p> <ul style="list-style-type: none"> (a) reviewed the outcomes of the work programme for 2017/18; (b) inform the Council of the Board's views of the outcome of the call-in arrangement for 2017/18; (c) agree the provisional work programme for 2018/19; and (d) submit the provisional work programme of the Board for 2018/19 to the Council. 	<p>Complete</p> <p>Minutes referred to Council meeting on 26 April 2018</p> <p>Complete</p> <p>Work Programme endorsed by the Council at its meeting on 26 May 2018.</p>	<p>Andrew Wannell</p>

	<p>Receive Minutes of Meeting of Policy Development and Review Panels</p>	<p>Review</p>	<p>The Board was asked to receive the minutes of the Policy Development and Review Panels held since 1 January 2018.</p> <p>(1) Minutes of meeting Tuesday, 9 January 2018 of Planning and Development policy Development and Review Panel</p> <p>The Chairman of the Planning and Development Policy Development and Review Panel, Councillor A Mandry was asked to present the minutes of the meeting held on 9 January 2018.</p> <p>It was AGREED the minutes be received.</p> <p>(2) Minutes of meeting Tuesday, 16 January 2018 of Health and Public Protection Policy Development and Review Panel</p> <p>The Chairman of the Health and Public Protection Policy Development and Review Panel, Councillor M J Ford, JP was invited to present the minutes of the meeting held on 16 January 2018.</p> <p>It was AGREED the minutes be received.</p> <p>(3) Minutes of meeting Tuesday, 6 March 2018 of Health and Public Protection Policy Development and Review Panel</p>	<p>Completed</p> <p>Completed</p> <p>Completed</p>	<p>Andrew Wannell</p>
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			<p>The Chairman of the Health and Public Protection Policy Development and Review Panel, Councillor M J Ford, JP was invited to present the minutes of the meeting held on 6 March 2018.</p> <p>It was AGREED the minutes be received.</p> <p>(4) Minutes of meeting Wednesday, 17 January 2018 of Leisure and Community Policy Development and Review Panel</p> <p>The Chairman of the Leisure and Community Policy Development and Review Panel, Councillor Mrs C L A Hockley was invited to the present the minutes of the meeting held on 17 January 2018.</p> <p>It was AGREED that the minutes be received.</p> <p>(5) Minutes of meeting Thursday, 18 January 2018 of Housing Policy Development and Review Panel</p> <p>The Chairman of the Housing Policy Development and Review Panel, Councillor F Birkett was invited to present the minutes of the meeting held on 18 January 2018.</p> <p>It was AGREED that the minutes be</p>	<p>Completed</p> <p>Completed</p>	
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			<p>received.</p> <p>(6) Minutes of meeting Thursday, 8 March 2018 of Housing Policy Development and Review Panel</p> <p>The Chairman of the Housing Policy Development and Review Panel, Councillor F Birkett was invited to present the minutes of the meeting held on 8 March 2018.</p> <p>It was AGREED that the minutes be received.</p> <p>(7) Minutes of meeting Thursday, 25 January 2018 of Streetscene Policy Development and Review Panel</p> <p>The Chairman of the Streetscene Policy Development and Review Panel, Councillor S D Martin was invited to present the minutes of the meeting held on 25 January 2018.</p> <p>It was AGREED that the minutes be received.</p>	<p>Completed</p> <p>Completed</p>	
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SCRUTINY BOARD – DRAFT WORK PROGRAMME 2018/19

DATE	SCRUTINY BOARD ITEM
17 May 2018	Review of Work Programme 2018/19 Petition Complaint Review Receive Minutes of Meetings of Policy Development and Review Panels
28 June 2018	Review of Work Programme 2018/19 Presentation by, and Questioning of Hampshire Fire and Rescue Service Receive Minutes of Meetings of Policy Development and Review Panels
13 September 2018	Review of Work Programme 2018/19 Presentation by, and questioning of, the Executive Member for Housing Receive Minutes of Meetings of Policy Development and Review Panels
22 November 2018	Review of Work Programme 2018/19 Presentation by, and questioning of, an Executive Member for Leisure and Community Vanguard Update Receive Minutes of Meetings of Policy Development and Review Panels
19 January 2019	Preliminary Review of Work Programme 2018/19 and Draft Work Programme 2019/20 Finance Strategy, Capital Programme, Revenue Budget and Council Tax 2019/20 Housing Revenue Account Budget and Capital Plans 2019/20 Receive Minutes of Meetings of Policy Development and Review Panels
21 March 2019	Final Review of Work Programme 2018/19 and Draft Work Programme 2019/20 Presentation by, and questioning of, an Executive Member for Planning and Development Receive Minutes of Meetings of Policy Development and Review Panels

Items to be assigned:

Presentation by and Questioning of, Vivid Housing Association

Presentation by, and Questioning of, Y Services

Portchester Crematorium